



Bangladesh International Hotel Association

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E-mail: info.biha@gmail.com,
Web: bihabd.com

Please Type or print clearly.

We would like to apply for Ordinary Membership of Bangladesh International Hotel Association.

1. Name of Hotel: _____

2. Address: _____

3. Year of Establishment: _____

4. Ownership: _____

5. Register office of owner: _____

6. Address of Correspondence: _____

Telephone _____ Fax _____

Email _____ Website _____

7. Representatives: (*Not more than two*)

	<u>Name</u>	<u>Designation</u>
1.	_____	_____
2.	_____	_____

(*Head of body corporate/ Chief Executive Officer/Partner of Owning Co. /sole proprietor / General Manager*)

08. Capacity of the Restaurant: _____

09. Category of Restaurant: _____

10. Food Menu Nos. _____

11. Arcade/ Kids zone:

Y	N
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12. Membership of (National & International) Associations

15. Credit Cards Accepted:

Y	N
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Specify cards name : _____

16. Extra Facilities provided: _____

17. We agree to abide by the Rules & Regulations of BIHA.

18. We shall be thankful if the application is placed before the Executive Committee of the Association for approval & look forward to receiving your acceptance of the same.

Yours faithfully,

Signature of the applicant

Place: _____

Name: _____

Dated: _____

Designation: _____



Bangladesh International Hotel Association

(OFFICIAL USE ONLY)

Date of receipt of application..... Date of receipt of payment

Date of confirmation of membership.....

Rooms up to Fees Fixed

a. 500+	TK 1,50,000.00
b. 400 to 499	TK 1,25,000.00
c. 300 to 399	Tk 1,00,000.00
d. 200 to 299	Tk 85,000.00
e. 100 to 199	Tk 70,000.00
f. 50 to 99	Tk 50,000.00
g. 20 to 49	Tk 35,000.00

2. The following documents to be submitted along with application form:

- a. Forwarding letter in company's Letter Head.
- b. License copy of the Hotel
- c. Photocopy of Trade License duly attested by CEO of the Hotel/ Restaurant/Company.
- d. TIN No. duly attested by the CEO of the Hotel / Restaurant/ Company.
- e. If Limited Company, Photocopy of Memorandum & Articles of Association duly attested by the CEO of the Hotel / Restaurant /Company.
- f. Photograph of the CEO/representative.

Signature of the Authorized Personnel